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STATE OF MONTANA BLAINE COUNTY
361078
RECORDED: 08/10/2015 8:45 KOI: MINUTES
SANDRA L. BOARDMAN CLERK AND RECORDER
FEE: $0.00 BY: Laurie Sue Riggs
TO: BLAINE COUNTY COMMISSIONERS ,

MINUTES OF BLAINE COUNTY AIRPORT COMMISSION

The June meeting of the Blaine County Airport Commission was scheduled for June 29, 2015, at the Administration Building at the Edgar G. Obie Airport, Chinook, Montana.

Airport Commissioners Martin Williamson, Edgar Obie, Audrey Parnell

Absent: Doug Hamilton

Secretary: William M. Solem

City of Harlem: None

City of Chinook: None

Guests: Cory Kesler – Morrison/Maierle, Inc., John Hebbelman, Harold Raty

The *Minutes* of the May meeting, which was scheduled for on May 25, 2015, and continued on June 1, 2015, were read and approved.

The *Financial Statements* prepared by Solem & McIntosh, CPAs, for the month ending May 31, 2015 was approved.

The following claims were presented and approved for payment:

WARRANT	DATE	PAYEE	PURPOSE	
7361	06/29/15	City of Chinook	Chinook – Water & Sewer	99.15
7362	06/29/15	Big Flat Electric Cooperative	Electricity: Harlem – 307.24 Hogeland – 32.00 Turner – 231.10	570.34
7363	06/29/15	Northwestern Energy	Chinook – G & E	33.69
7364	06/29/15	Triangle Communications	Chinook – AWOS	
7365	06/29/15	Triangle Communications	Harlem – Telephone	56.34
7366	06/29/15	Triangle Communications	Turner – Telephone	
7367	06/29/15	William M. Solem	Secretary Salary	1,000.00
7368	06/29/15	Solem & McIntosh, CPAs	Accounting Services	475.00
7369	VOID	VOID	VOID	VOID
7370	06/29/15	Blaine Co. Water & Sewer Dist. #1	Turner – Water	12.50
7371	06/29/15	Kadrmas, Lee & Jackson	Chinook – Independent Consultant Fee	2,200.00
7372	06/29/15	Doug Hamilton	Mileage – June 31, 2014 – June 1, 2015	596.00
7373	06/29/15	Audrey Parnell	Mileage – June 31, 2014 – June 1, 2015	176.40

7374	06/29/15	Clarence Olson	Mileage – June 31, 2014 – December 1, 2014	25.20
7375	06/29/15	Burns, Solem & MacKenzie	FY 2014 – 2015 Costs & Fees	906.39
7376	06/29/15	Morrison-Maierle, Inc.	Harlem – SRE Design	11,311.10
7377	06/29/15	Morrison-Maierle, Inc.	Harlem – SRE Building Design	2,404.00
7378	06/29/15	I-State Truck Center	Harlem – Snow Plow	213,214.00
7379	06/29/15	Morrison-Maierle, Inc.	Harlem – Pavement Maint. Design	12,064.00
7380	06/29/15	Morrison-Maierle, Inc.	Harlem – Pavement Maint. CMS	3,499.36
7381	06/29/15	Richman Insurance, Inc.	Audrey Parnell – Surety Bond	100.00
7382	06/29/15	Richman Insurance, Inc.	Martin Williamson – Surety Bond	100.00
7383	06/29/15	Richman Insurance, Inc.	Doug Hamilton – Surety Bond	100.00
7384	06/29/15	Northwestern Energy	Chinook – G & E	412.52
TOTAL				**$249,355.99**

Harlem Airport

Cory Kesler indicated that he is preparing a contact between the Pavement Maintenance Contractor and the Blaine County Airport Commission and will forward the same to the Secretary for execution by Commissioner Williamson, within the next week. The Contractor will be ready to start the project by July 20, 2015, but will not do so until such time as the contract is signed.

The Havre Airport is also doing a project. The Contractor was a successful bidder on the Chinook Airport. The Contractor is hoping to coordinate with the Contractor of the Havre project, Chinook Project and the Harlem Project in the same time frame. The maintenance on each airport will require that the airports be closed for a period of time. UPS is concerned as they do not want Chinook and Havre closed at the same time.

Commissioner Parnell reported that the Harlem Airport property needs to be mowed within the near future and will contact Frank Baldik to see if he is interested in mowing the same for the hay. In addition, she stated that the lights at the Harlem Airport are on constantly and should be checked. Commissioner Obie will meet with Commissioner Parnell to see if they can solve the problem prior to the next meeting. It was also indicated that the lights in the hangar, owned by the Commission, are not working. Discussion was had regarding the hangar, its use, and the cost involved in having an electrician fix the lights. No action was taken.

The Secretary indicated that he had been contacted by the Mayor of Harlem, William Taylor, regarding Clarence Olson's resignation and the possibility of Kermit Johnson, succeeding to his position. He will contact Kermit to see if he is interest; and if

so, have him appointed at the next City Council Meeting. Commissioner Parnell suggested that if Kermit is not interested that perhaps Rod Wagner, who owns Harlem Lumber Co., would be interested.

Request for Reimbursement (Invoice Summary) ($11,735.00) for Harlem AIP 3-30-0039-009-2014 for Harlem Airport AIP 09, was presented by the Secretary, together with FAA summary of project costs, invoices & claims upon duly made, seconded, and carried the following claims were approved for payment upon receipt of funds from the FAA.

Payee	Purpose	Amount
Morrison-Maierle, Inc.	Engineering Services – SRE Acquisition	$ 4,000.00
Morrison-Maierle, Inc.	Engineering Services – SRE Building Design	$ 3,500.00
Morrison-Maierle, Inc.	Engineering Services – SRE Building CM	$ 1,054.00
Morrison-Maierle, Inc.	Engineering Services – SRE Closeout	$ 4,483.98
Total		**$13,037.98**

Hogeland Airport

No Reports.

Chinook Airport

Cory Kesler reported that the FAA Grant for the Chinook Apron Rehabilitation and Pavement Maintenance has not yet been awarded. FAA is having problems with their computers and Cory estimates that the Grant will be available for signature within a week. It will then be circulated for signature and a contract prepared between the Contractor and the Blaine County Airport Commission, and will be forwarded for Commissioner Williamson's signature.

Edgar Obie inquired as to when the last payment was made to Hinebauch for rental on the Hinebauch hangar. Commissioner Obie is in the process of moving the Airport Commissioners property from the hangar to the new Snow Removal Equipment Building. Obie Flying Service will then be leasing the hangar from Hinebauch. The Secretary is to check the last time payment was made to Hinebauch and report at the next meeting.

Harold Raty appeared at the Raty in response to a *Letter* dated June 11, 2015 from the Secretary requesting clean-up of his father's hangar. He indicated that he has removed some of the material from the hangar and will continue to clean up the hangar. He was advised that the Airport Commission has no authority to decide the ownership of the hangar between the Raty's and John Hebbelman. John Hebbelman had contacted the Secretary and indicated he would be late to the meeting, but wanted the Commission to know that he would appear. *(John Hebbleman arrived at the meeting after it concluded and met with Harold Raty at the hangar and discussed the same. He and Harold Raty have arrived at some agreement regarding ownership of the hangar*

and the material in the hangar. He will advise the Commission at the conclusion of their negotiations and agreement.)

Turner Airport

Cory Kesler has prepared the necessary paperwork for the FAA for the construction of the Fouts hangar. The paperwork, after submitted, normally takes 45 days for approval. He will advise when the FAA has approved.

General Airport Business

The Secretary suggested that access codes to the Harlem & Turner Airports be made available to the Dispatcher at the Sheriff's office as someone is on duty 24 hours a day. The Secretary indicated he would take care of it.

The Secretary advised that he and Kasie McIntosh, Solem & McIntosh CPAs, will prepare a budget for the Airport Commission for submission to Sandy Boardman, Blaine County Clerk & Recorder/Assessor by the 16th day of July, 2015. He also advised we are in the process of gathering information for the Audit FY July 1, 2014 – June 30, 2015.

The Secretary further advised that by *letter* dated June 5, 2015, from the Blaine County Clerk & Recorder/Assessor that effective July 1, 2015 HB 334 requires that our Board Minutes be submitted to the Clerk & Recorder within 30 days after the Minutes have been approved for electronic storage. The email address to submit the Minutes is sboardman@blainecounty-mt.gov.

The next regular meeting is scheduled for Monday, July 27, 2015, at 3:00 p.m. at the Administration Building at Edgar G. Obie Airport, Chinook, Montana.

There being no further business to come before the meeting, the meeting was adjourned at 4:30 p.m.

Martin C. Williamson

Martin Williamson, Chairman

ATTEST:

Secretary