

MINUTES OF BLAINE COUNTY AIRPORT COMMISSION

The July meeting of the Blaine County Airport Commission was scheduled for July 27, 2015, at the Administration Building at the Edgar G. Obie Airport, Chinook, Montana.

Airport Commissioners Martin Williamson, Edgar Obie, Doug Hamilton

Absent: Audrey Parnell, Rod Wagner **361172**

Secretary: William M. Solem

City of Harlem: None

City of Chinook: None

361172 MISCFILE Pages: 4
STATE OF MONTANA BLAINE COUNTY
RECORDED: 09/08/2015 2:30 KOI: MINUTES
SANDRA L. BOARDMAN CLERK AND RECORDER
FEE: \$0.00 BY: Sandra L. Boardman
TO: BLAINE COUNTY COMMISSIONER

Guests: Cory Kesler, Morrison/Maierle, Inc. present by phone at approximately 3:15 p.m. to discuss the status of various projects.

The *Minutes* of the June meeting, which was scheduled for on June 29, 2015, were read and approved.

The *Financial Statements* prepared by Solem & McIntosh, CPAs, for the month ending June 30, 2015 was approved.

The following claims were presented and approved for payment:

<u>WARRANT</u>	<u>DATE</u>	<u>PAYEE</u>	<u>PURPOSE</u>	
7385	07/27/15	City of Chinook	Chinook – Water & Sewer	98.30
			Electricity:	
7386	07/27/15	Big Flat Electric Cooperative	Harlem – 259.61	497.13
			Hogeland – 32.00	
			Turner – 205.52	
7387	07/27/15	Northwestern Energy	Chinook – G & E	414.45
7388	07/27/15	Triangle Communications	Chinook – AWOS	93.64
7389	07/27/15	Triangle Communications	Harlem – Telephone	56.92
7390	07/27/15	Triangle Communications	Turner – Telephone	55.09
7391	07/27/15	William M. Solem	Secretary Salary	1,000.00
7392	07/27/15	Solem & McIntosh, CPAs	Accounting Services	475.00
7393	07/27/15	Blaine Co. Water & Sewer Dist. #1	Turner – Water	12.50
7394	07/27/15	Montana Aeronautics Division	Lamps, Sockets, Couplings, etc;	483.81
TOTAL				\$2,703.03

Harlem Airport

The Secretary presented a *Letter* that he received from the City of Harlem, dated July 15, 2015, indicating the Mayor of Harlem had recommended the appointment of Rod Wagner as their representative on the Blaine County Airport Commission. The City Council voted unanimously to accept the recommendation. Rod Wagner's contact information is as follows:

Rod Wagner
P.O. Box 1205
Harlem, MT 59526

Rod Wagner will have to secure a bond in the amount of \$1,000.00. The Secretary will contact Richman Insurance to obtain the bond.

The Harlem Airport has been harvested by Frank Baldik.

The Secretary reported that he had received the executed documents for the Harlem Airport Pavement Maintenance Project on July 27, 2015.

Cory Kesler indicated that the Contractors are working on the maintenance project in Harlem and Chinook and they both should be completed as soon as the weather breaks so that they can complete the same. They anticipate temporary markings on the runways next week.

The Secretary advised that Cory Kesler that the neither he, nor the Blaine County Treasurer, have received the original Certificate of Origin for a vehicle and the original Application for Certificate of Title for a Motor Vehicle, executed by Commissioner Parnell on May 1, 2015. The Secretary requested Cory Kesler to contact I-State Truck Center, Great Falls, MT, so that we may obtain the necessary documentation to title and license the snow plow.

Hogeland Airport

Commissioner Hamilton provided a copy of a recent 5010 Inspection for the Hogeland Airport conducted on 06/15/2015 by Wade Cebulski, MDT. Apparently the inspection was sent to the County Commissioners and forwarded directly to Commissioner Hamilton. It was discussed and the Secretary was instructed to send a copy of it to the other Airport Commissioners and Cory Kesler.

Chinook Airport

The Secretary received a copy of a recent 5010 Inspection for the Edgar G. Obie Airport conducted on 06/15/2015 by Wade Cebulski, MDT. A copy was mailed to all Airport Commissioners and Cory Kesler and received. It was discussed and Cory Kesler indicated that he had not had an opportunity to review it. The Airport Commission will take whatever steps necessary to correct the deficiencies.

The Secretary reported that he had received the executed documents for the Edgar G. Obie Airport Pavement Maintenance Project on July 27, 2015.

The Secretary reported that he has been receiving copies of emails between Cory Kesler and My Phanthavong, of DELOITTE, regarding their Audit of one of the Grants for Edgar G. Obie Airport. The Auditor requested that Kasie McIntosh and the Secretary have some input into their conversation regarding the questions presented. The Secretary indicated by email dated July 23, 2015, he responded to their questions. No additional emails have been received.

Turner Airport

The Secretary received a copy of a recent 5010 Inspection for the Turner Airport conducted on 06/15/2015 by Wade Cebulski, MDT. A copy was mailed to all Airport Commissioners and Cory Kesler and received. Commissioner Hamilton directed that he had not received a copy. The Secretary was instructed to mail Commissioner Hamilton a copy. It was discussed and Cory Kesler indicated that he had not had an opportunity to review it. The Airport Commission will take whatever steps necessary to correct the deficiencies.

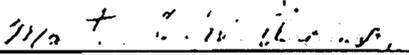
General Airport Business

The Airport Board was reorganized and Commissioner Williamson was appointed Chairman for one (1) year, William Solem was appointed Secretary for one (1) year, and Kasie McIntosh, of Solem & McIntosh CPAs was appointed as the CPA for the Airport Board for one (1) year. Kasie McIntosh had requested an increase in compensation of \$25.00/month for a total of \$500.00/month for the ensuing year due to the increased activities required by State and Federal Government. Upon motion made by Commissioner Hamilton, seconded by Commissioner Obie, such increase was authorized. Thereupon the Chairman of the Blaine County Airport Commission executed the engagement *Letter* as requested.

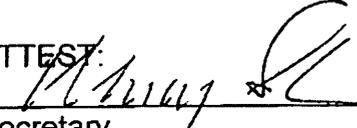
The Secretary stated that the Airport Commission had overspent their appropriated budget by approximately \$26,000.00 and that he had requested a 2014/2015 budget amendment for the reasons stated in the *Letter* submitted to the Blaine County Commissioner dated July 15, 2015, a copy of which is attached hereto and by this reference made apart hereof. He has also submitted a budget to the Blaine County Commissioners for the fiscal year 2015/2016.

The next regular meeting is scheduled for Monday, August 31, 2015, at 3:00 p.m. at the Administration Building at Edgar G. Obie Airport, Chinook, Montana.

There being no further business to come before the meeting, the meeting was adjourned at 4:30 p.m.



Martin Williamson, Chairman

ATTEST:


Secretary