

**MINUTES OF BLAINE COUNTY AIRPORT COMMISSION**

The August meeting of the Blaine County Airport Commission was scheduled for August 31, 2015, at the Administration Building at the Edgar G. Obie Airport, Chinook, Montana.

Airport Commissioners Martin Williamson, Edgar Obie, Audrey Parnell

Absent: Doug Hamilton, Rod Wagner

Secretary: William M. Solem

City of Harlem: None

City of Chinook: None

Guests: Cory Kesler, Morrison/Maierle, Inc., John Hebbelman, Jr.

The *Minutes* of the July meeting, which was scheduled for on July 27, 2015, were read and approved with minor corrections.

The *Financial Statements* prepared by Solem & McIntosh, CPAs, for the month ending July 31, 2015 was approved.

The following claims were presented and approved for payment:

<u>WARRANT</u>	<u>DATE</u>	<u>PAYEE</u>	<u>PURPOSE</u>	
7395	08/31/15	City of Chinook	Chinook – Water & Sewer	100.85
			Electricity:	
7396	08/31/15	Big Flat Electric Cooperative	Harlem – 230.70	474.98
			Hogeland – 32.00	
			Turner – 212.28	
7397	08/31/15	Northwestern Energy	Chinook – G & E	427.72
7398	08/31/15	Triangle Communications	Chinook – AWOS	93.64
7399	08/31/15	Triangle Communications	Harlem – Telephone	56.92
7400	08/31/15	Triangle Communications	Turner – Telephone	55.09
7401	08/31/15	William M. Solem	Secretary Salary	1,000.00
7402	08/31/15	Solem & McIntosh, CPAs	Accounting Services	525.00
7403	08/31/15	Blaine Co. Water & Sewer Dist. #1	Turner – Water	12.50
7404	08/31/15	Tyler Humpreys	Hogeland – Mowing	520.00
7405	08/31/15	Blaine County Treasurer	Harlem – Snow Plow License Registration	10.00
<b>TOTAL</b>				<b>\$3,276.70</b>

**Harlem Airport**

Cory Kesler reported that the Pavement Maintenance project at Harlem has been completed, except for the painting and striping of the runway. The painting and striping will be completed within the next week or so. Cory further reported that he has inspected the lights at Harlem, found the problem and fixed it, and the lights are now set to turn on at 7:00 a.m. and turn off at midnight. However, the beacon is on all the time and it may be due to a defective photo cell.

The Secretary reported that a bond had been received for Rod Wagner and will be filed with the airport records.

The Secretary further reported that he had not yet received the Certificate of Origin for the snow plow at Harlem, although requested on numerous occasions from I-State Truck Inc., Great Falls, MT. Cory Kesler will follow up to make sure we obtain it, within the near future.

Request for Reimbursement 2 (Invoice Summary) (\$79,551.46) for Harlem AIP 3-30-0039-010-2015 for Harlem Airport AIP 010, was presented by the Secretary, together with FAA summary of project costs, invoices & claims upon duly made, seconded, and carried the following claims were approved for payment upon receipt of funds from the FAA.

<b>Payee</b>	<b>Purpose</b>	<b>Amount</b>
Morrison-Maierle, Inc.	Engineering Services – Pavement Maint. Design	\$ 7,936.00
Morrison-Maierle, Inc.	Engineering Services – Pavement Maint. CMS	\$10,660.52
Maxwell Asphalt, Inc.	Pavement Maint. PCE #1	\$68,717.87
Dept. of Revenue	Gross Receipt Tax PCE #1 Maxwell Asphalt	\$ 694.12
<b>Total</b>		<b>\$88,008.51</b>

**Hogeland Airport**

No Reports.

**Chinook Airport**

Cory Kesler reported that the Pavement Maintenance project at Chinook has been completed, except for the painting and striping of the runway. The painting and striping will be completed within the next week or so.

Request for Reimbursement 1 (Invoice Summary) (\$102,016.40) for Chinook AIP 3-30-0014-014-2015 for Chinook Airport AIP 010, was presented by the Secretary, together with FAA summary of project costs, invoices & claims upon duly made, seconded, and carried the following claims were approved for payment upon receipt of funds from the FAA.

<b>Payee</b>	<b>Purpose</b>	<b>Amount</b>
Morrison-Maierle, Inc.	Engineering Services – Pavement Maint. Design	\$ 20,000.00
Morrison-Maierle, Inc.	Engineering Services – Pavement Maint. CMS	\$ 13,358.52
Morrison-Maierle, Inc.	Engineering Services – Apron Rehab Prelim.	\$ 940.00
Maxwell Asphalt, Inc.	Pavement Maint. PCE #1	\$ 75,696.42
Dept. of Revenue	Gross Receipt Tax PCE #1 Maxwell Asphalt	\$ 764.61
<b>Total</b>		<b>\$110,759.55</b>

### Turner Airport

No Reports.

### General Airport Business

The Secretary distributed, to those Commissioners present, the 2014-2015 Budget Amendment Letter, dated July 15, 2015 addressed to the Blaine County Commissioners, together with the budget changes made by the Blaine County Commissioners. He further distributed County of Blaine Tax Levy Requirements for Fiscal Year 2015-2016, which included the airport. The Airport is again requesting a 4 Mill Levy, with a Mill producing approximately \$14,000. Our cash reserved will be maintained at approximately \$85,000 during the next fiscal year. The Secretary was instructed to email a copy of the same to Doug Hamilton.

John Hebbelman, Jr. discussed the Pesticide Disposal Program from the Montana Department of Agriculture. Marvin Edwards has left a number of barrels containing chemical at the Harlem Airport that should be disposed of. He provided a pamphlet, phone numbers, and website for the program. The first 200 lbs are free and anything over 200 lbs costs \$.50/lb for disposal. John Hebbelman, Jr. suggested that the Airport also register for disposal so that we can dispose of most of the chemicals without costs. You have to register by the program by September 1, 2015 and the pickup site is in Havre, MT on September 15, 2015. He indicated he would take care of the disposal without charge. (Thereafter, the Secretary contacted Carley, Glasgow, MT (406) 228-9510 who is administering the program in this area. Carley indicated that each of the four (4) Blaine County Airports could dispose of 200 lbs of chemical, free of charge, any chemicals which John Hebbelman, Jr. brings to the disposal site will be prorated between the four (4) airports and John Hebbelman, Jr.)

The Secretary advised that the *Hangar Leases* are ready for signing on the appropriate airports and will be sending them out in the near future. John Hebbelman, Jr. indicated as far as the Harlem Airport is concerned, Roger Snider has two (2) airplanes and John Hebbelman, Jr. has one (1) airplane in the hangar belonging to Blaine County Airport Commission. The Secretary will prepare appropriate *Hangar Leases* for the individuals involved

Martin Williamson indicated that Commissioner Wagner is having a hard time attending the meetings due to his business in Harlem and wondered if the meeting time

could be changed. He will contact Mr. Wagner to find out what works for him and report back. Perhaps a later time would work for him.

The next regular meeting is scheduled for Monday, September 28, 2015, at 3:00 p.m. at the Administration Building at Edgar G. Obie Airport, Chinook, Montana.

There being no further business to come before the meeting, the meeting was adjourned at 4:30 p.m.

*Martin E. Williamson*

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Martin Williamson, Chairman

ATTEST:

*Mary J. [Signature]*  
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Secretary