

## Blaine County Library Board Meeting

Wednesday June 24, 2015 3:00 p.m. Blaine County Library Meeting Room

The Blaine County Library Board Meeting came to order at 3:05 p.m. Present were members Carol Johnsrud, Linda Sharples, Barb Jergeson and Secretary Valerie Frank.

Circulation figures for June will be sent with the minutes of the meeting.

Minutes were approved as submitted.

Bills were examined and allowed.

### Financial Report

1. Budget printout for May was examined.
2. Deposit in the amount of \$75.00 was made at the courthouse 6/17/2015: Fax and Copies.
3. Memorial Fund printout was examined.

### Unfinished Business

1. Library Trustees appointed by the Commissioners are Barb Jergeson, to fill the remainder of the term vacated by Viki Tilleman and Steve Edwards to replace Carol Johnsrud. Staff and Board members will meet at the Motor Inn at 12:00 p.m. on July 29, 2015 for an appreciation lunch for out-going and incoming Board Members.
2. Bylaws of Board of Trustees of the Blaine County Library discussion continued. Motion by Johnsrud, second by Sharples to make the following changes to the Bylaws, motion carried unanimously. Article I, Section 3. Tenure will be amended to correctly state that a Trustee who has served two consecutive terms, is eligible to serve again after a one year hiatus. Also under Article I, a new section will be added to address absenteeism. Article I. Section 5. Attendance and Removal: The insight and attention of each trustee is a valuable asset to the board and the library. Therefore, regular attendance is expected. If a trustee is absent from three (3) consecutive meetings during the calendar year, without good cause, the board may request that trustee's resignation. Absences may be excused by a vote of the board.
3. F/Y 2016 Budget Proposal was taken to the Courthouse 6/3/2015.
4. Time change for June and July Board Meetings. The July Board meeting will also begin at 3:00 p.m., due to the scheduling conflict with LEGO Club.
5. Trustee Binders- Please bring binders to the library for updating as soon as possible.

### New Business

1. Public Library Standards were filed by Frank online 6/15/2015. Frank and Funk signed the hard copy and Frank mailed it to the State Library.
2. Federation Expense Report was filed by Frank online 6/15/2015.
3. Scholastic Book Fair results were discussed. Total sales amounted to \$611.66, which gives the library \$244.66 in rewards dollars to purchase books from Scholastic.
4. Frank has been working on the Annual Report to submit to the Commissioners. Copies will be given to Trustees at the next meeting.

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STATE OF MONTANA BLAINE COUNTY  
RECORDED: 08/10/2015 8:45 KOI: MINUTES  
SANDRA L. BOARDMAN CLERK AND RECORDER  
FEE: \$0.00 BY: *Lauren Lee Riggs*  
TO: BLAINE COUNTY COMMISSIONERS

5. Coloring Contest was judged by the Trustees. Winners were Riley Ingersoll, Bridger Hawley, Callie Dunbar and Colter Matkin. They each received a gift certificate to The Creamery.

#### Correspondence & Communications

1. Summer Programming has been going great. Participation in the reading is way up from the last few years. As of June 22nd there were 99 kids registered for the reading program. Of those, there were sixteen entries for the Art Kit, totaling 32 hours, 90 entries for the LEGO Kit, totaling 180 hours, 23 entries for the iPod, totaling 92 hours and 21 entries for the Kindle, totaling 64 hours. Attendance for programs has been very good. Movie attendance was 32, 25, 30, 24 and 20 in June. Summer Reading Program attendance was 68, 46, 68, 68, and 34 for June. LEGO Club had 35, 44 and 31 attend in June. There was no LEGO Club on 6/3 due to a scheduling conflict. Middle School Hangout numbers have increased each week with 10, 13, 16 and 16 attending in June. Staff has been pleased with the turnout for programs so far.
2. Frank discovered the air conditioning was not working on May 27, 2015. Frank Called Zarn. Pronto stopped by 6/4 and checked it. The switch on the meeting room unit hadn't been turned on after the roof repair. The library unit still wasn't working after Pronto stopped. It was fixed on 6/11/2015. The Freon was discharged during roof repair. It is working very well now. The meeting room a/c is still having problems. Freon was added to it on 6/29/2015, but it still is not cooling the room properly. Frank contacted Zarn and let him know about it.
3. Thank you correspondence was shared with the Board. Thank you notes were sent to Steve and Sherry Edwards for donating flowers and to Viki Tilleman for a Scholastic Book Fair donation.
4. E-rate form 486 was certified online by Frank with guidance from Jack Sterling on 6/23/2015. BCL will receive approximately \$634.00 for F/Y 16. This is 50% less than the current round of funding and the next round of funding will also be cut by 50%. At that point, it will no longer make financial sense for Sterling to help small libraries file for E-rate funding, as his fee is based on the amount of funding received. If at some point we need to make upgrades for interior lines, wiring, etc., we would probably qualify for more funding. No word from the State Library about anyone from there stepping up to fill the void that will be left by Sterling.

There were no public comments on matters within the jurisdiction of the board.

Meeting adjourned at 4:02 p.m.

Next meeting will be Wednesday July 29, 2015 at 3:00 p.m.

Secretary,

Valerie Frank