Blaine County Library Board Meeting

Monday August 31, 2015, 2:00 p.m. Blaine County Library Meeting Room

The Blaine County Library Board Meeting came to order at 2:05 p.m. Present were members Steve Edwards, Amelia Funk, Bard Jergeson, Linda Sharples and Secretary Valerie Frank.

Circulation figures for August will be sent with the minutes of the meeting.

Minutes were approved as submitted.

Bills were examined and allowed.

Financial Report

1. Budget printout for July was examined.
2. Deposit in the amount of $70.00 was made at the courthouse 8/31/2015: Fax and Copies.
3. Memorial Fund printout was examined.

Unfinished Business

1. Trustee Orientation- Part 1: Montana State Library was viewed and discussed. Part 2: Library Federations will be viewed in September and Part 3: Montana Library Association will be viewed in October.
2. MSC Training & Montana Memory Project Meeting Reports- Frank reported what the staff learned at the two-day Montana Shared Catalog Training. Of particular interest to the staff was portable circulation and inventory, using a tablet or smart phone and a cordless scanner. Frank also had a meeting with Jennifer Birnell with the Montana Memory Project. Birnell is looking for digital content from the Hi-Line and Eastern Montana area, as there is very little from those areas on the MMP. There are grants available to cover most of the costs associated with the digitization projects; however there is still a substantial amount of staff time needed to enter the Meta Data needed to make the digitized items searchable. The museum has oral histories on cassette that Birnell felt would be a wonderful addition to the MMP. *Chinook the First 100 Years, Whispering Winds and The Unyielding Prairie* would also be great content to add. Frank also discussed OCI with Birnell. OCI approached the library in February about digitizing yearbooks. At that time the Board declined to accept the offer from OCI. Birnell did extensive research on OCI and has had great feedback from libraries around the state that have used OCI to digitize their yearbooks. Birnell thinks OCI will end up with the vendor contract in the next round of bidding.
3. Audio Book Collection re-cataloging is complete. All audios are now cataloged by collection - J, YA or adult and then by author, which should simplify things for patrons and staff.

New Business

1. Election of Officers was held. Motion by Funk, second by Edwards, for Jergeson to become the Chairman; motion carried unanimously. Motion by Jergeson, second by Sharples, for Funk to be the Vice-Chairman, motion carried unanimously. Motion by Funk, second by Jergeson, for Sharples to be the Pathfinder Representative, motion carried unanimously.

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361156 MISCFILE Pages: 3
STATE OF MONTANA BLAINE COUNTY
RECORDED: 09/04/2015 9:40 KOI: MINUTES
SANDRA L. BOARDMAN CLERK AND RECORDER
FEE: $21.00 BY Laurie Sue Rigg
TO: BLAINE COUNTY COMMISSIONERS ,

2. Clerk Hours: on 8/24/2015, Frank was informed by Boardman that the Commissioners would not budget the 350 hours requested for the part-time clerk. To balance the budget, they would only increase the hours to 325.
3. Fall Workshop will be in Helena October 1-3. Frank and Harry will attend. There is a pre-conference book mending class that Harry has been trying to get into for over a year. She will attend the pre-conference class and Frank will attend the MSC meeting that day.
4. Pathfinder Meeting will be October 22, 2015 in Fort Benton. Frank and Sharples will attend.
5. Hassle Free Christmas date will be November 17, 2015. Discussion was held about presenters. Frank will contact Seilstad and see if she would be interested in doing something. Edwards suggested his wife as a possible presenter. Frank will also contact Julie Finley to see if the Bell Choir would be interested in performing again. Board will think about ideas and bring them to the next meeting.
6. Banned Books Week will be September 27-October 3, 2015. Staff will do a book display.

Correspondence & Communications

1. Summer Programs were well attended and final numbers were greater than expected. We had 102 kids register for the reading program. 374 hours of reading time were entered for the LEGO Kit, which was won by Alaynee Hawley. There were 94 hours of reading entered for the Art Kit, which was won by Shay Hauer. The Kindle was won by Clara Laird; there were 252 hours entered for that prize. 216 hours were entered for the iPod and Ashlyn Jensen was the winner. A total of 936 hours of reading were entered for prizes. Book bags were awarded to the top readers in grades K-5; they went to Laura Danley, Amalie Aberg, Balin Adair, Ashlyn Jensen, Haley Neibauer and Levi Jensen. The top reader was Hallie Neibauer and she won the pizza party.
2. Fall Program schedules are still being discussed. Story Time will begin Tuesday September 8, 2015. LEGO Club will begin September 8, 2015 and will be held weekly from 3:30 to 4:30. Staff is still working on the schedule for Teen Night and the Middle School Hangout. Harry will need to go to the school and talk to the students.
3. Certification: Frank submitted her re-certification and Harry will submit hers soon.
4. Frank shared a thank you note from Carol and Will Mangold. They thanked the staff for the summer programs their grandchildren attended.

No public comments on matters within the jurisdiction of the board were heard.

Meeting adjourned at 3:25 p.m.

Next meeting will be Wednesday September 30, 2015 at 2:00 p.m.

Secretary,

Valerie Frank

Valerie Frank

CIRCULATION

BOOKS	355
JUVENILE BOOKS	214
AUDIO BOOKS	43
PERIODICALS	278
VIDEOS	237
PROGRAMS	0
INTERNET	378
ILL ITEMS LOANED	22
ILL ITEMS BORROWED	3
TOTAL	1510