

HARLEM PUBLIC LIBRARY TRUSTEES MEETING

Monday, September 28, 2015 9 A.M.

CALL MEETING TO ORDER: Dillon

MINUTES OF JULY MEETING: Brommer

APPROVAL OF CLAIMS

OLD BUSINESS

Monthly financial reports (July and August)

Friends Pie and Ice Cream Social raised \$678 for the library.

Thanks to Wasser for mounting the No Smoking signs and hanging the shades in the two south-facing windows.

The Book Club for adults began again in September.

Northwestern Energy Grant for Lego Club supplies: \$500 (requested \$873) We have purchased \$399 worth of supplies.

NEW BUSINESS

Brommer and Haluszka will attend the Montana State Library Fall Workshop, Helena, Oct. 1-3. Bev Devaney will substitute Oct. 1 (open only from 12:30-5:30) and Oct. 2.

Carpets are being cleaned today, Sept. 28, by Tim Evens' Carpet Care.

Children's Programming:

Books and Babies: Tuesdays, 10 A.M., library

First Wed. of each month: Turner Big Flat Grocery, 10 A.M.

Aaniiih Nakoda Library, (beginning Oct.) 1 P.M.

Story Hour: Fridays, 9:15 A.M. Little Raskels Day Care

10 A.M. library

Lego Club: Thursdays, 6 P.M. library

Used Book Sale: Dec. 9, 12:30 – 7 P.M. The Civic Association will give away popcorn.

The book sale will continue during the month of December.

Triangle Communications Technology Tour: Aug. 26, Haluszka presented digital storytime using Smart TV.

Library Hours: During the month of August we had patrons fill out short survey about the Thursday hours. The results: 14 liked the change from 12:30-7:30, 7 didn't care, and 1 did not like the change. It was decided to keep Thursday hours 12:30-7:30.

We received a letter from the Commissioners, 7/24/15, informing us that if the board is entering into any Agreements, Memorandums of Understanding, Contracts or any other type of documents they are required to have the County Attorney review and approve the documents before they are signed. The commissioners also need a copy of any such documents.

Jack Sterling will no longer file our E-Rate forms. Amount of funding down 20% this year and it will go down another 20% next year to approximately \$717.48. Plus there are new requirements and Sterling would not be able to do the filing for the fee he has been charging. Need to decide if we will apply or not.

Sheena Pursley: Usborne Book Fair, \$250 minimum sales = 50% of sales library can use to purchase books.

Programs:

Creative Christmas: Dec. 3, 7 P.M., Sherry Edwards

Learn at the Library:

Jan.:

Feb.: Frank Billmeyer, Identity Theft/Scams

Mar.:

Apr.:

Friends of the Library report:

Annual Membership meeting: Oct. 8, 6 P.M., salads and beverages, dues \$10

Wine and Cheese Festival:

FY'16 Federation Payment: \$1710.30

FY'16 State Aid Payment: \$1471.15

County Budget Report: FY'15 \$80,125 FY'16 \$87,975

Line items: 100 personal services 50,000 – 57,300

321 library books 14,500 – 14,800

370 travel 1,200 – 1,400

540 special assessments 900 – 950

State aid FY'15 \$11,363 FY'16 \$11,615

Line items: 210 office supplies 1,000 – 900

215 minor equipment 7,663 – 7915

311 postage 700 – 800

322 CST recon & OCLC 1,000 – 1,000

370 travel 1,000 – 1,000

The Commissioners set aside \$15,000 for the remodel project. See attached email from Charlie Kulbeck. Board representative and director meet with Kulbeck at another date?

Library Development Task Force survey: ideas or questions

Personnel issue.

Next meeting: Oct. 26, 9 A.M.

Other business.

Meeting adjourned.

Any public comment on matters within the jurisdiction of the board will be heard.