





7. **EXPERIENCE:** List your work and/or volunteer experience with emphasis on experience that is relevant to the position for which you are applying. **Begin with your present or most recent experience.** Include military service that would help you qualify. You may continue this section on a separate sheet of paper if all the same format is followed. Include your name and the job title for which you are applying on each sheet. *This information must be completed even if a resume is submitted.*

Notice to applicants: Information that you provide on this application is subject to verification. Previous employers may be contacted as references.

Do you want to be informed before we contact your present employer?      Yes      No

*Name & Complete Address of Employer*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your Job Title \_\_\_\_\_

Type of Business \_\_\_\_\_ Dates Employed \_\_\_\_\_ / \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_

Immediate Supervisor(s) \_\_\_\_\_ Phone No. \_\_\_\_\_

Avg. Hrs. Per Week \_\_\_\_\_ Total Time Employed \_\_\_\_\_ Yrs/Mo \_\_\_\_\_  Full-Time  Part-Time  Volunteer

Describe your duties, including knowledge, skills, abilities required, employees supervised, and accomplishments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

*Name & Complete Address of Employer*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your Job Title \_\_\_\_\_

Type of Business \_\_\_\_\_ Dates Employed \_\_\_\_\_ / \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_

Immediate Supervisor(s) \_\_\_\_\_ Phone No. \_\_\_\_\_

Avg. Hrs. Per Week \_\_\_\_\_ Total Time Employed \_\_\_\_\_ Yrs/Mo \_\_\_\_\_  Full-Time  Part-Time  Volunteer

Describe your duties, including knowledge, skills, abilities required, employees supervised, and accomplishments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Your Job Title \_\_\_\_\_

Type of Business \_\_\_\_\_ Dates Employed \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Immediate Supervisor(s) \_\_\_\_\_ Phone No. \_\_\_\_\_

Avg. Hrs. Per Week \_\_\_\_\_ Total Time Employed \_\_\_\_\_ Yrs/Mo \_\_\_\_\_  Full-Time  Part-Time  Volunteer

Describe your duties, including knowledge, skills, abilities required, employees supervised, and accomplishments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

*Name & Complete Address of Employer*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your Job Title \_\_\_\_\_

Type of Business \_\_\_\_\_ Dates Employed \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Immediate Supervisor(s) \_\_\_\_\_ Phone No. \_\_\_\_\_

Avg. Hrs. Per Week \_\_\_\_\_ Total Time Employed \_\_\_\_\_ Yrs/Mo \_\_\_\_\_  Full-Time  Part-Time  Volunteer

Describe your duties, including knowledge, skills, abilities required, employees supervised, and accomplishments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_