

BLAINE COUNTY
POSITION DESCRIPTION

POSITION: Heavy Equipment Operator

DEPARTMENT: Road and Bridge Department

ACCOUNTABLE TO: Road supervisor

SUMMARY OF WORK:

Operate heavy equipment or trucks, as capable, at the discretion of County Road Supervisor, Capable of general maintenance of equipment. Complete service of all equipment, Repairs to equipment as to the capability of each individual and under the supervision of the Road Supervisor, or Lead Man, Employees may be required to do all kinds of County work at the discretion of the supervisor.

JOB CHARACTERISTICS:

Nature of work: From manual labor to operating County equipment, 40 hours week. At times operators maybe subject to heat, cold and miserable weather conditions. Limited overtime maybe necessary to complete some projects. All overtime is up to the supervisor.

Personal Contacts: Daily contact with Road Supervisor, other workers and the public.

Supervision Received: Supervision from the Road Supervisor in the form of frequent contact by face to face or telephone as needed.

JOB REQUIREMENTS:

Knowledge: This position requires advanced knowledge of roadway construction and heavy equipment used; considerable knowledge of hazards and safety practices, signing, and safety of work zone areas, thorough knowledge of snow removal practices and procedures, equipment maintenance and repair.

Skills: This position requires skills in operating heavy equipment to build and maintain county roads.

EDUCATION AND EXPERIENCE:

The above knowledge, skills, and abilities are typically acquired through a combination of education and experience.

- Must possess or be able to obtain a valid State of Montana driver's license with Commercial Endorsement, Type 2, Class A, within 90 days of the date hired.

JOB PERFORMANCE STANDARDS:

Evaluation of this position will be based primarily upon performance of the preceding requirements and duties. Examples of job performance criteria include, but are not limited to, the following:

- Performs assigned duties.
- Competently operates heavy equipment.
- Responds in a timely manner to orders.
- Maintains accurate and timely daily records.
- Deals tactfully and courteously with the public.
- Observes work hours.
- Demonstrates punctuality.
- Establishes and maintains effective working relationships with supervisor,
Fellow employees, and the public.