

FERRY RELIEF OPERATOR

Blaine County has an opening in the Road and Bridge Department for a part-time, as needed Ferry Relief Operator. Applicants may pick up a job description and an Application from the Blaine County Human Resource Office on the 3rd floor of the Blaine County Courthouse or Job Service, in Havre, MT. The job description and application are also available online at www.blainecounty-mt.gov. All applicants must use a Blaine County Application. All applicants must use a Blaine County Application. Applications must be submitted to the Blaine County Human Resource Office. **Position is open until filled.**

Blaine County is an Equal Opportunity Employer.

**BLAINE COUNTY
POSITION DESCRIPTION**

POSITION: Ferry Relief Operator

DEPARTMENT: Road and Bridge Department

ACCOUNTABLE TO: Road/Bridge Supervisor

GENERAL STATEMENT OF DUTIES: This seasonal (May – Oct.) relief operator position is part-time, as needed. Operate and maintain the Ferry when full-time operators are not available.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Employee will operate equipment as capable, at the discretion of Supervisor.
- Work includes manual labor to operating a range of equipment (i.e., Ferry, skid steer and lawn mower)
- Competently operate ferry and related equipment.
- Operate the rescue boat and do monthly check and service to the motor.
- Employee will be responsible for general maintenance of equipment and may be responsible for basic repair of equipment.
- Operate wire rope or cable and manual or motorized cable equipment
- Maintain living quarter provided along with the campground onsite.
- Keep a complete and accurate daily record of crossings
- Provides a safe environment for fellow employees and safe conditions for the traveling public.
- Maintain the approaches to the Ferry
- Establishes and maintains effective working relationships with supervisor, fellow employees, and the public. Frequent contact with road and bridge department.
- Complete Ferry inspection check list daily
- Deal tactfully and courteously with the public

Note: Only minimum duties are listed. Other responsibilities may be required as requested by Road/Bridge Supervisor.

SUPERVISORY RESPONSIBILITIES: None

SUPERVISION RECEIVED:

Supervision from the Road/Bridge Supervisor. Supervision will be in the form of frequent contact by telephone and face to face as needed.

QUALIFICATIONS:

N/A

EDUCATION and/or EXPERIENCE:

Graduation from accredited high school or GED, an appropriate combination of education and experience may be acceptable

SPECIAL LICENSES, CERTIFICATIONS:

Valid Montana driver's license, with acceptable driving record. **Must be able to pass substance abuse testing, both pre-employment and random.**

KNOWLEDGE, SKILL AND ABILITY:

Position requires ability to communicate effectively orally and in writing; follow verbal and written instructions; establish effective working relationships with fellow employees, and the public. This position requires considerable knowledge of equipment uses, maintenance and repair; considerable knowledge of hazards and safety practices, signing, and safety of work areas. Ability to understand wire rope or cable and the operation of manual or motorized cable equipment.

PHYSICAL DEMANDS:

Some walking and climbing. Lift and maneuver tools and heavy parts to desired positions; ability to lift at a minimum 50 pounds; maintain records; operate heavy equipment; operate hand, power and lawn equipment/tools; have good depth perception.

WORK ENVIRONMENT:

Position requires work outdoors in adverse weather conditions and extreme temperatures. Supervisor may request person serving in this position to be on call if a project or incident requires it. Hazards of position include working with moving parts of heavy equipment, road traffic, dust, and with spring runoff/high water conditions.

HOURS OF WORK:

Seasonal from approximately May 1st thru the end of October of the year. Work Week as needed. Ferry is open from 7 A.M. to 7 P.M. Monday thru Saturday and 9 A.M. to 5 P.M. Sunday. At the discretion of the Road/Bridge Supervisor during certain situations hours of work may vary.

JOB PERFORMANCE STANDARDS:

Adhere to Blaine County Policy and Procedures Manual

Revised April 29, 2022

**Blaine County Ferry Relief Operator
Position Fact Sheet**

Work Week:	Part-Time, As Needed Seasonal (May – Oct.)
Salary:	\$13.75 per hour
Health Insurance:	None Offered
Vacation Leave:	Employee earns 10 hours per month based on 40 hour work week (eligible for use after 180 days of continuous employment)
Sick Leave:	Employee earns 8 hours per month based on 40 hour work week (eligible for use after 90 days of continuous employment)
Probationary Period:	6 months